

The Ohio Education Association's Fall 2016 Representative Assembly  
LOGISTICAL HIGHLIGHTS

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- The RA venue is a newly built facility named Cardinal Hall. From 17<sup>th</sup> Avenue, you turn right (north) into the parking lot.
- There are other large events taking place at the fairgrounds, but there should be parking near the Cardinal Hall. Most of those events will begin at 10:00 a.m., so delegates should arrive as early as possible for parking purposes, etc.!
- Registration hours at the Doubletree Hotel on Friday, December 2, are scheduled to begin at 6:00 p.m. and will end one at 9:00 p.m. This will enable overnight delegates to visit registration prior to the start of the DLAMC dinner and then attend the District Leaders event. Very few registrations take place during the District Leaders event. Encourage delegates to arrive early to register.
- Registration hours at the RA site will begin at 7:30 a.m. and close at 10:00 a.m. Those arriving late must be seated through the Credentials Committee.
- Usually only Emergency NBIs are addressed at the Fall RA. If anyone is aware of NBIs in process, please have the delegate see the Referral Table as early as possible on Saturday morning – the deadline is 10:00 a.m.
- Amendments to the Legislative Policies are due by 10:00 a.m. The Legislative Hearing will take place from 8-8:45 a.m. to go over any questions or concerns raised following the district RA presentations. Emphasize that it is important to get amendments in as early as possible.
- The Agenda / Order of Business will be adopted with flexibility. The timeframe of the RA is to begin at 9:00 a.m. and assuming there is no suspension of the rules, we anticipate the RA will conclude prior to 1:00 p.m.

### SUSPENSION

2.02 - A Standing Rule of the Representative Assembly may be suspended, rescinded, or amended after adoption, by a two-thirds vote of the Representative Assembly.

### REPRESENTATIVE ASSEMBLY BREAK PERIOD

2.03 – In consideration of those delegates with physical and/or medical needs, the R.A. shall adopt an agenda that includes a lunch period or break of an appropriate length. The agenda shall not be modified to eliminate the lunch period/break except by suspension, rescission or amendment of this Standing Rule as contemplated at Standing Rule 2.02.

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- Currently, the At-Large Board position is uncontested. If the position remains uncontested from the floor, voting will not take place.
- In compliance with the Standing Rules previously noted there will be one 30-minute break for those districts or other groups who want to meet or caucus. Caucuses wanting to meet in the venue following the closing of the RA will be accommodated based on space availability.
- Seating by District – At the June 2016 District Leaders meeting a motion was made to provide signage for designated areas for each district. All districts will have designated seating and there will be an overflow section to be used as needed.
- After researching best practices used by other state affiliates and other membership organizations, a Standing Rules amendment will be introduced at the Fall RA to allow the RA to pilot a card system as the method for delegates to be recognized by the Chair to address the assembly for the purpose of introducing motions and carrying out other parliamentary procedures. The card system will be piloted only during New Business Items at this RA and potentially will be fully implemented in the Spring. The rationale for using the card system is to expedite the business of the RA in an orderly and more efficient manner. The telephone system has created lag time or uncontrolled delays in relaying a delegate's request for recognition to the chair of the RA. Currently, when a call is made by a delegate, a Convention Planning Committee (CPC) representative must write down on a form the purpose of the call, the delegates name and local and other pertinent information. The slip is then reviewed by the CPC chair, the RA parliamentarian (to be placed in Order of Recognition) and is forwarded to the RA chair, who recognizes the delegate at the designated microphone. The card system uses color-coded cards to signal intent for recognition and allows for a more immediate communication from the delegate to the RA chair. The parliamentarian and members of CPC will continue to assist the Chair and delegates. This process, after the initial newness, will be an easier and faster way for the work of the RA to be completed.
- FCPE Awards – The awards ceremony is for all recipients of all award categories. The awards will be presented after the 30-minute break.
- Concessions will be available throughout the RA. No food can be brought into the facility (other than small snack items like granola bars. No coolers.) To expedite the concession experience, it is recommended that delegates use cash as much as possible. Credit card purchases will delay the process and create longer lines.